



St. Paul's Lutheran Preschool
7426 Idylwood Road
Falls Church, VA 22043
(703) 573-0494

Application 2021 – 2022

2.5-year-old – 3 days - 9:30 – 12:30
 ___ Tues-Thur (\$310) Turtles

2-year-old-2 days- 9:30-12:30
 ___ Tues/Wed (\$210) Turtles

3-year-old – 3 days– 9:30-1:30
 ___ Tues-Thur (\$385) Ladybugs

3-year-old – 4 days – 9:30-1:30
 ___ Tues-Fri (\$485) Ladybugs

4-year-old – 4 days - 9:30 – 1:30
 ___ Tues-Fri (\$485) Toucans

4-year-old – 5 days - 9:30 – 1:30
 ___ Mon-Fri (\$550) Frogs

Date of Birth _____ Male Female

Child's Name _____

Name to be called: _____

Address _____

Father's Name _____ Cell Phone _____

Employer's Name _____ Work Phone _____

Mother's Name _____ Cell Phone _____

Employer's Name _____ Work Phone _____

Mom's Email Address _____

Dad's Email Address _____

Emergency Contact:

Please list an additional person whom we can contact if you cannot be reached.

Name: _____ Phone: _____

I authorize the following person(s) to pick up my child from preschool:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

For Office Use Only

Registration Fee \$75
 Events Fee \$50
 Deposit Amount _____

Date _____
 Date _____
 Date _____

Health Form _____
 Proof of Birth _____
 (1 Month's Tuition applied to May 2022)

Medical Information and Release:

If a parent cannot be reached in case of a medical emergency, we authorize the preschool permission to obtain immediate medical care.

Is there any medical, developmental, or psychological information of which we should be aware? If so, please explain, indicating any professional help that your child receives or has received.

Insurance Company

Name: _____ Phone _____

Allergies: _____ Does your child use an Epi-Pen? Yes _____ No _____

Additional Information:

Ethnicity: _____ Language spoken at home: _____

Religion: _____ Church presently attending: _____

Siblings:

Name & Age: _____

AGREEMENTS

1. We, the undersigned, have submitted the following: - a **\$75 non-refundable registration fee** (submitted at the time of/with application) - **A non-refundable deposit (1 month's tuition)** to be applied to tuition for the month of May 2021 (due March 15, 2021 for new families, and May 15, 2021 for returning families) - **A non-refundable Events Fee of \$50** due March 15, 2021 for new families, and May 15, 2021 for returning families. We understand that the remaining 8 tuition payments are due by the 5th of each month beginning September 2021. ALL fees are non-refundable. Parents may pay fees by cash, check, or online through VANCO Services on our website (click on the Tuition Button), **spl-preschool.org** by automatic deduction or credit card.
2. We understand that to ensure placement, **all fees/payments/forms must be submitted by the due dates.**
3. **Withdrawals and Tuition Refunds:** Thirty (30) days written notice must be given to St. Paul's Lutheran Preschool before withdrawing a child. Written notification of withdrawal prior to the start of school must be received by AUGUST 1, 2021 in order to receive a refund of the prepaid May tuition. NO exceptions will be made to this policy.
4. **Extended Leave Policy:** If a child takes an Extended Leave from the Preschool Program, the family is still responsible for paying all tuition fees due during the child's period of absence. These fees must be paid to hold your child's position in the Preschool. For example: If your child is gone during the months of December and January, you must pay the December and January tuition in order for your child to return to school in February. We acknowledge and accept the Withdrawal, Refund, and Extended Leave Policies stated here.
5. **We give the Preschool permission** to use photos of students in the Preschool's newsletter, advertising materials, its website, and Facebook Page. (no names will be listed)

By signing below, I acknowledge that the above information is accurate, and I agree to abide by the policies of St. Paul's Lutheran Preschool.

Parent's Signature _____ Date _____